BASIC TRAINING

- 1. If you open it, CLOSE IT!
- 2. If you turn it on, TURN IT OFF!
- 3. If you unlock it, LOCK IT!
- 4. If you break it, REPAIR IT!
- 5. If you can't fix it, CALL IN SOMEONE WHO CAN!
- 6. If you borrow it, RETURN IT!
- 7. If you use it, TAKE CARE OF IT!
- 8. If you make a mess, CLEAN IT UP!
- 9. If you move it, PUT IT BACK!
- 10. If it belongs to someone else,

 GET PERMISSION TO USE IT!
- 11. If you don't know how to operate it, LEAVE IT ALONE!
- 12. If it doesn't concern you, DON'T MESS WITH IT!